

DIRECTORY

This directory is designed to help you find the appropriate person to help with your specific question. Individuals listed below work directly with the associated program/service and would be the first contact for related questions, but please feel free to contact any member of the Student Affairs staff for assistance.

STUDENT AFFAIRS

Heather Deters Director, Student Affairs	292-7255 150 Parks Hall	deters.12@osu.edu
June Evans College Registrar	688-4235 150 Parks Hall	evans.28@osu.edu
Nikki Herbert BSPS Academic Counselor & Staff Asst	688-3663 150 Parks Hall	herbert.1865@osu.edu
Mary Higginbotham BSPS Academic Counselor & Staff Asst	247-1599 150 Parks Hall	higginbotham.12@osu.edu
Julie Miller Program Assistant	292-3813 150 Parks Hall	miller.4325@osu.edu
Joe Orozco Assistant Director, PharmD Admissions & Financial Aid	688-3772 150 Parks Hall	orozco.5@osu.edu

PROFESSIONAL EXPERIENTIAL PROGRAMS

Thallia Blight Assoc. Program Coordinator	247-8691 204 Parks Hall	blight.3@osu.edu
Jerry Cable Director, Professional Experience Programs, Outreach and Engagement	292-2492 206 Parks Hall	cable.1@osu.edu
Christine Murphy Staff Pharmacist	247-6198 204 Parks Hall	murphy@pharmacy.ohio-state.edu

PROGRAMS & SERVICES

*Note: Unless a different room/telephone number is given, all listed individuals are located in the Student Affairs office at **150 Parks Hall** or by calling **292-5001**.*

ACPE Accreditation Standards	Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343) Kathy Kelley, Assistant Dean (kelley.168@osu.edu , 129A Parks Hall, 292-5998)
Academic Advising	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD) Joe Orozco (PharmD)
<i>(Undergraduate and PharmD students are also assigned a personal Faculty Advisor who serves as an important academic and career-advising resource as they pursue their individual degree.)</i>	
Academic Grievances (Students)	Heather Deters Sylvan Frank, Associate Dean (frank.1@osu.edu 217B Parks Hall, 292-6343)
Academic Misconduct (Students)	Heather Deters Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343)
Academic Programs (Special - e.g., Integration of Graduate and Undergraduate Studies)	Heather Deters Bill Hayton, Associate Dean (hayton@pharmacy.ohio-state.edu , 217A Parks Hall, 292-1288) Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343)
Academic Standing (i.e., Warning/Probationary Procedures or Status)	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD)
Address Changes (Students)	June Evans
Admissions Counseling (PharmD)	Heather Deters, Joe Orozco
Admissions Records	Joe Orozco, June Evans
Advisor Assignments	June Evans
Career Counseling	Heather Deters (PharmD) Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Jerry Cable (cable.1@osu.edu , 206 Parks Hall, 292-2492) (PharmD)
Career Fair (ASP)	Jerry Cable (cable.1@osu.edu , 206 Parks Hall, 292-2492) Joe Orozco
Class Rankings	June Evans
Classroom Scheduling	June Evans, Julie Miller
Change of Incomplete or Progress	June Evans

Code of Student Conduct/Honor Code	Heather Deters Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343)
Commencement	June Evans Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD)
Course Adds/Drops, Section Changes (Change Tickets or Change of Section Slips)	June Evans
Course Enrollment Permission	June Evans
Course Equivalency Credit Petitions	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD)
Course Registration	June Evans
Deferred Credit Coordinators	Nikki Herbert, Mary Higginbotham
Degree Audits	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD) June Evans (PharmD)
Diversity Programming	Cynthia Carnes (carnes@pharmacy.ohio-state.edu , 141D Parks Hall, 292-1715)
Doctoral Convocations	Heather Deters, Julie Miller
EM Credit Reports	June Evans
Early Admissions Pathway (EAP) Program	Nikki Herbert
E-mail Listservs	June Evans
Ethical Responsibility (Students)	Heather Deters Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343)
F-1 Curricular Practical Training	Office of International Affairs, 688-5482
Financial Aid	Joe Orozco Office of Student Financial Aid, 340 Lincoln Tower, 292-0300
Grade Change Processing	June Evans
Graduate Programs	Kathy Brooks, Graduate Program Admin Asst (brooks@pharmacy.ohio-state.edu , 217C Parks Hall, 292-6822) Bill Hayton, Associate Dean (hayton@pharmacy.ohio-state.edu , 217A Parks Hall, 292-1288)
Graduation Applications (BSPS)	Nikki Herbert Mary Higginbotham
Health Requirements (PharmD)	Thalia Blight, Program Experiential Coord. (blight.3@osu.edu , 204 Parks Hall, 247-8691)

Honors Program	Nikki Herbert (BSPS)
Hoarding & Awards Ceremony	Heather Deters Julie Miller
Internship Requirements (PharmD)	Heather Deters Jerry Cable (cable.1@osu.edu , 206 Parks Hall, 292-2492)
Interview Preparation	Heather Deters
Leaves of Absence (PharmD Students)	Heather Deters
Lockers (Students)	Julie Miller
Mailboxes (Students)	June Evans
Minor Degree Requirements - Undergraduates (For Other Departments)	Nikki Herbert, Mary Higginbotham
Name Changes (Students)	June Evans
NAPLEX/MPJE Registration	Heather Deters, June Evans
Non-Traditional PharmD Program (NTPD)	Barbara Hegler, Program Manager (hegler@pharmacy.ohio-state.edu , 455 Parks Hall, 688-3643)
Notary Public	June Evans
Orientation (BSPS)	Nikki Herbert, Mary Higginbotham
Orientation (PharmD)	Heather Deters, Joe Orozco
Pass/Non-Pass Registration	June Evans
Paterson Hall	Mary Higginbotham
Petitions (Students)	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Heather Deters (PharmD)
Petition For Extension of Incomplete	June Evans
Pharmacy Day	Joe Orozco
Pharmacy Scholars	Mary Higginbotham
Placement Services	June Evans Heather Deters Jerry Cable (cable.1@osu.edu , 206 Parks Hall, 292-2492)
Pre-Pharmacy Club	Nikki Herbert
Records (Professional & Undergraduate Students)	June Evans

Records (Graduate Students)	Kathy Brooks, Graduate Program Admin. Asst. (brooks@pharmacy.ohio-state.edu , 217C Parks Hall, 292-6822)
Recruitment	Joe Orozco, Nikki Herbert
Regional Campus Liaison	Joe Orozco
Registration	June Evans
Resume Preparation	Heather Deters (PharmD) Nikki Herbert (BSPS) Mary Higginbotham (BSPS)
State Board Liaison	Heather Deters Jerry Cable (cable.1@osu.edu , 206 Parks Hall, 292-2492)
Student Organizations Liaison	Heather Deters Sylvan Frank, Associate Dean (frank.1@osu.edu , 217B Parks Hall, 292-6343)
Student Recovery From Chemical Dependencies Policy	Heather Deters
Student Research Programs	Bill Hayton, Associate Dean (hayton@pharmacy.ohio-state.edu , 217A Parks Hall, 292-1288)
Time Sheets (Student Employees)	Gail Vornholt, HR Manager (vornholt.6@osu.edu , 217 Parks Hall, 688-4756)
Transcript Evaluation	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Joe Orozco (PharmD Admissions)
Transfer Credit Evaluation	Nikki Herbert (BSPS) Mary Higginbotham (BSPS) Joe Orozco (PharmD)
Wait Listing	June Evans
White Coat Ceremony	Heather Deters, Julie Miller
Withdrawal Form Processing	June Evans